



Long-Term Rental Agreement

Thank you for your interest in the long-term rental of the Cleveland Park Club for your group. All long-term rentals are subject to approval of the Board and must be renewed semi-annually. Please complete, sign and submit this Agreement plus a signed Rental Rules and Regulations Checklist and your deposit check to The Cleveland Park Club, Long-Term Rental Program, 3433 33rd Place NW, Washington, DC 20008.

Date _____ Expiration Date: June 13, 2010

Rental Dates & Time _____

Cleveland Park Club Sponsor's Name (in print) and Signature _____

Name of Renter _____

Address _____

Phone _____

E-Mail _____

Description of Activity _____

Rental Fee: \$30.00 per hour, invoiced quarterly. Payment is due within 15 days of receipt of invoice. At the start of each session, non-member class participants contribute a payment of \$2.50/class made payable to the Cleveland Park Club. Renter submits a list of non-members class participants with the non-member payment at the beginning of each session. No refunds for canceled classes.

Liability Insurance: A copy of your Liability Insurance must be submitted with your Agreement Form. All long-term renters must have their own liability insurance.

Security Deposit: \$200.00. Checks are to be made payable to "The Cleveland Park Club". All deposits will be returned at the conclusion of the rental period, if renter and guests have abided by all rental rules and regulations.

By signing below I agree that the above information is correct and that I agree to abide by all the rules and regulations of the Cleveland Park Club. Failure of renter or their guests to abide by the rules and regulations of the Club and of this agreement will result in automatic forfeiture of all or part of the deposit and termination of the rental agreement.

Renter (signature)

Date

Approved by Board Representative (signature)

Approved by Resident Manager (signature)

Rental Rules and Regulations Checklist

(Must be signed and submitted with each Rental Agreement Form)

I agree to follow the rules and requirements in fulfillment of my obligations as a renter of the Cleveland Park Club. All renters and their guests:

- are encouraged to use the Club entrance at 3300 Ordway Street, NW.
- must conduct themselves and their activities in a manner consistent with 1) the residential neighborhood in which the Club House is situated, 2) the applicable zoning of the grounds, such as undue noise levels, and 3) any governmental conditions, such as all parking restrictions.

In addition, as a courtesy to fellow members and their guests, all tasks listed below must be completed.

- Inform all rental activity participants that compliance with parking restrictions is essential for ongoing rental.
- Place and return orange cones at 33rd Place & Highland to prevent guests from driving in and/or parking.
- Unload party supplies without blocking driveways and in legal parking areas away from the Club. Do not park anywhere on 33rd Place, NW.

At the conclusion of your rental, please

- Close and lock all windows.
- Return Club furniture (tables, chairs, pianos, exercise equipment) to original order. Note: There is a separate charge to store equipment or supplies.
- Thoroughly sweep Club floor and porch and, if necessary because of spills and remains of food/drinks, damp mop both.
- Return bathroom and kitchen areas to condition found.
- Remove all signs, balloons, ribbons, tape, and strings from the house, fences, and poles.
- Remove all trash and recyclables from the premises. Do not use Club super cans, recycling bins or neighborhood cans/bins.
- Remove food, drinks, ice, and containers from the refrigerator and freezer.
- Return air conditioner to original settings.
- Turn lights and fans off.
- Lock front and side doors by 10pm (Sunday-Thursday) and 11pm (Friday and Saturday).
- Return key to the key box or to the Resident Manager, immediately following rental.

Failure of the renter or their guests to abide by these rules and requirements will result in termination of the rental agreement and forfeiture of all or part of the rental deposit. Please make a copy of this Checklist for your use at the time of rental.

Renter (signature)

Date



One-Time Rental Agreement

Thank you for your interest in the rental of the Cleveland Park Club. Please complete, sign and submit this Agreement along with the signed Rental Rules and Regulations Checklist and your checks for both the deposit and rental fee to the address below.

Date _____

Rental Date & Time _____

Cleveland Park Club Sponsor's Name (in print) and Signature _____

Name of Event Contact _____

Address _____

Phone _____

E-Mail _____

Description of Activity _____

Rental Fee: . To be paid by separate check and submitted with Agreement and signed Rental Rules and Regulations Checklist.

Security Deposit: \$200.00. To be paid by separate check and submitted with signed Agreement Form and Rental Checklist. All deposits will be returned after rental has occurred and if the renter and guests have abided by all rental rules and regulations.

Checks are to be made payable to "The Cleveland Park Club" and sent to "The Cleveland Park Club Rental Program, 3433 33rd Place, NW, Washington, DC 20008".

By signing below I agree that the above information is correct and that I agree to abide by all the rules and regulations of the Cleveland Park Club. Failure to abide by the rules and regulations of the Club and of this agreement will result in automatic forfeiture of all or part of the deposit and termination of the rental agreement. Please make a copy of this Checklist for your use at the time of rental.

Renter (signature)

Date

Approved by Resident Manager (signature)

Date